



Umuziwabantu Municipality
Tel No: 0394333500/fax 0394331208

SUPPLY AND DELIVERY OF OFFICE FURNITURE
NOTICE NO.79/2017-2018

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

(Over R30 000.00 up to a transaction value of R200 000.00 VAT included)

Kindly furnish me with a written quotation for the supply of the goods/services As detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than **07/06/2018 @ 11H:00**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm delivery period must be stated
- BBBEE Certificate
- Valid tax clearance
- MBD 4
- A successful bidder will be required to register on the Central supplier database.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE ALLOCATED AS FOLLOWS:

80 – Price, 20 – BBEE Contribution Level Status

A COMPULSORY BRIEFING SESSION WILL BE HELD ON 01 JUNE 2018 AT 10:00 AM AT THE MUNICIPAL SMALL HALL

NB: No quotations will be considered from person in the service of the state

NB: All quotations must be deposited on a quotation box at the finance department next to old Nedbank building opposite the main offices.

Failure to comply with these conditions will invalidate your offer

ITEM	SPECIFICATION	QUANTITY
Top Range Executive desk, Credenza	2000mx1000mm (32mm thickness, 16mm black underliner) with wooden perforated panel, mobile pedestal (3 drawers + deep filer) and a drop extension (roller door credenza 1200x600mm) Colour: Mahogany (veneer)	1
Wall Unit	Combination glass door 2000x1350x400mm, Mahogany (veneer)	04
Archiving cupboard	4 Tier hinged door bookcase, 1600x80Wx315D	1
Table	Round conference table, 1500 dia. 6seater with 6 Futura visitors chairs : Colour: Mahogany (veneer)	1
Table	Boardroom Table (20 seater)	1
Table	Bow desk 1800x800mm, roller door credenza, mobile pedestal (3drawers), colour: cherry veneer	1
Chairs	High back chairs concord, black leather, swivel adjustable	30
Workstation	3 Way cluster with screens, oak 1600x1200	01

NB: ENQUIRIES CAN BE DIRECTED TO MS NONHLANHLA MAYEZA AT 039 433 3500 DURING OFFICE HOURS.

DELIVERY ADDRESS:

UMUZIWABANTU MUNICIPALITY
PRIVATE BAG X 1023
HARDING
4680



DATE.....31/05/2018.....

**N. MNGOMEZULU
ACTING CHIEF FINANCIAL OFFICER**