



## BID NOTICE / ADVERT

Makana Local Municipality invites all experienced and competent suitable service-providers that are fully equipped for Supply and Delivery of the following project.

**Project Name: Supply and Delivery of Equipment**

**RFQ No: MLM/018/BTO/2018-19**

**Preference Points System: 80/20**

**Date of Advertised: 30 November 2018**

**Closing Date & Time: 14 December 2018**

Bidders are required to submit the following mandatory documents:

- Bidders must submit a valid SARS Tax status report issued with a Pin.
- Completed and signed declaration of interest MBD4, MBD 6.1, MBD 6.2, MBD 8 & MBD 9, **failure to submit will result in disqualification.**
- Billing clearance certificate/ lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old must be attached to and be returned with the Tender documents, **failure to submit will result in disqualification.**
- Tenderers must be registered as a supplier/service provider on Makana Local Municipality supplier/service provider database and Central Supplier Database (CSD) proof of registration (Makana Database Confirmation Letter; CSD Registration report) on both databases must be submitted.
- Tender which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Documents to be filled with black ink.
- Tender submitted are to hold good for a period of *90 days*.
- CK / Company Registration Certificate or certified copy must be submitted, if a Sole Proprietor provide affidavit confirming ownership and failure will result in disqualification.
- BBBEE Certificate to be submitted or certified copy
- Certified copy of directors ID's
- MFMA circular 90 will be applied

**PREFERANTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2017 (PPFA) WILL BE AWARDED AS FOLLOWS:**

Received Responsive proposal will be evaluated based on the following two stages, namely:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

A bidder that scores less than 70 points out of 100 in respect of "functionality" will be regarded as submitting a non-responsive quote and will be disqualified and will be not evaluated further, i.e. for price.

### EVALUATION FOR FUNCTIONALITY

Functionality will be evaluated as shown in the table below:

Criteria	Points
Company Profile	20
Company Experience with a reference letter	40
0-1 year	20 points
1-2 year	30 points
3 year upwards	40 points
Delivery time frame	20
Within 7 working days is	20 points
After 7 working days is	10 points
Financial reference (recent Bank statement)	20
<b>Total</b>	<b>100</b>

**LOCAL CONTENT is applicable, minimum threshold is 100%**

Bid documents will be available at Makana Finance offices upon payment of **R400.00 inclusive vat** non-refundable cash fee for each tender document from Monday 30 November 2018 and is payable to Makana Municipality cashiers only.

Closing Date: Completed bid documents in sealed envelopes, clearly marked "**MLM/018/BTO/2018-19**" should be deposited in the **TENDER BOX** situated at **GROUND FLOOR** Makana Local Municipality: Finance Department at 86 High Street GRAHAMSTOWN not later than **14 December 2018@ 12H00** where they will be opened in public- names and price of the bidders will be called out.

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. All Enquiries are to be directed to Project Manager-Mr. N Nayika, Tel 046 603 6055; NNayika@makana.gov.za and all SCM queries are to be directed to Ms. T. Mvane 046 603 6222.

Issued by office of the Municipal Manager: Mr Mene\_

MR M. MENE  
MUNICIPAL MANAGER